

eduardo lytton

www.eduardolytton.com

Brooklyn, NY

[305] 338-8285

eduardolytton@gmail.com

recognition + awards

Films produced under the banner of the company *the filmcollectiv* have garnered distinctions from HBO and Showtime and have participated in numerous film festivals worldwide. Projects range from broadcast television, websites such as PBS, promotional videos for various arts and non-profit organizations, "behind the scenes" featurettes for film, and documentary work in developing countries. Distinctions include a nomination for a Student Academy Award (*Wet Foot/Dry Foot*, Producer).

TSOA Graduate Scholarship, Ron Helf Television Scholarship, National Hispanic Merit Scholarship Semi-finalist, Florida Undergraduate Scholar, Phi Beta Phi Honor Society, Golden Key Honor Society, National Honor Society

education

New York University	Masters in Professional Studies	4.00 GPA	2009
Interactive Telecommunications Program (ITP)			
University of Miami	Bachelor of Science in Communications	3.62 GPA	1999
	Motion Pictures / Creative Writing Majors	Photography Minor	
Florida International University		3.29 GPA	1996

experience

DIRECTOR / PRODUCER THE FILMCOLLECTIV 2003-PRESENT

Founded and maintained multimedia company specializing in the fields of video production, corporate video, EPK, event videography, editing, and general production assistance / consulting.

VARIOUS POSITIONS FREELANCE FILM / TV / VIDEO PRODUCTION (see attached list) 1998-PRESENT

ASSISTANT TO THE DIRECTOR MIAMI FILM FESTIVAL 2000-2001

Programming, Production Management, Management

Worked closely with Director of the Film Festival in the programming/selection process of the FIU Eighteenth Miami Film Festival. Acted as an executive assistant and led a production team that included five other departments: Print Traffic, Technical Staff, Communications, Media Relations, and Guest Relations.

- Year-round responsibilities included research, negotiation with producers and distributors, extensive record keeping, and oversight of all film submissions. Advised on technical matters and handled print traffic during non-festival time.
- Festival duties included: talent coordination, organization of all press screenings, management of a team of Programming Assistants and Interns, and overseeing the production of all film festival promotional materials.
- Created and maintained databases and archives to greatly improve Programming efficiency. Innovations included an industry-contact database with over 400 entries and a new logging system for all email and correspondence.

OFFICE COORDINATOR MIAMI FILM FESTIVAL 1999-2000

Administrative duties included working closely with the Assistant to the Director and assisting all departments.

- Was active in the handling of accounts and finances and assisted in writing of grant that netted most money up to date.
- Produced on-air advertising, press conferences, board meetings, film screenings and special events.
- Greatly improved office efficiency through the implementation of computer systems and programs.
- Helped create first computer archive of all past film festival titles.

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independent projects / *the filmcollectiv*

Producer / DP / Editor	Historias de Lurín	Documentary / Promo Video	Peru 2009
Producer/ Director / DP	Hyacinth & Yvonne Haymer Foundation	Promo Video	Miami 2007
Writer / Director / DP / Editor	El Cayuco	Short Film	El Salvador 2007
Writer / Prod / Dir / DP / Editor	El Mar y Su Gente	Documentary Museo David J. Guzmán	El Salvador 2005
Producer	Wet Foot / Dry Foot	Short Film	Miami 2005
Producer	Lechón	Short Film	Miami 2004
Assistant Director	Bernard	Short Film	Miami 2003
Prod / Dir / DP / Editor	Verbal Communication & Etiquette	Instructional Video for Dental Hygienists	Miami 2003
Producer / DP / Editor	The Transatlantic Festival	Concert Series Promo Video	Miami 2003
Prod / DP / Editor	MISOM (Miami State of Mind)	Promo Video	Miami 2001
Director / DP	Get Wireless "Real Classroom"	Cable Commercial	Miami 2001

production (film/TV) experience

Field Producer	The King of Miami (Episodes 1-6)	TV Show (inHD)	Miami 2006
APOC / Prod Sec / Set PA	Various Commercials Oolala! Flip Films, Directors Film, Kree8, Goodies		Miami 2006
Production Coordinator	Full Grown Men	Independent Feature Length Film	Miami 2005
Assist. Production Coordinator	National Lampoon's Pledge This!	Feature Length Film	Miami 2004
Production Secretary	CSI Miami (Episodes 301, 302, 303)	TV Show (CBS)	Miami 2004
Production Coordinator	Karen Saull for US Senate	TV Spot	Delray Beach 2004
Production Secretary	In Her Shoes Dir: Curtis Hanson	Feature Length Film	Miami 2004
Production Secretary	Karen Sisco Dir: Steve Buscemi	TV Pilot	Miami 2003
Prod Coordinator	SONY 2003 GMPC	Sony World Conference	Paris/Miami 2003
Set PA	MTV Latin America	Various Promos and Live Events	Miami 2003
Props PA	Ali Dir: Michael Manne	Feature Length Film	Miami 2001
Office PA	Baseball Wives Dir: Steve Buscemi	HBO TV Show Pilot	Miami 2001
Key Set PA	Calle 54 Dir: Fernando Trueba	Feature Length Documentary	New York 2000
Crowd Promotions PA	Any Given Sunday Dir: Oliver Stone	Feature Length Film	Miami/Dallas 1999
Asst to Producer / Asst Editor	Red Dirt Dir: Tag Purvis	Independent Feature Length Film	Mississippi/Miami 1998

videography experience

DV "B" Cam	Hola El Salvador! "Repertiendo Juguetes"	TV News Spot	El Salvador 2005
Sound / Offline Editor	SONY Mexico GMPC Video	Industry Promo	Mexico 2003
Videographer	90 Miles Documentary: Web Footage	PBS Web Video	Key West 2003
EPK	Lenny the Wonder Dog	Independent Feature Length Film	Fort Lauderdale 2003
EPK	Once Upon a Wedding	Independent Feature Length Film	Miami 2003
DV "B" Cam	Source All Access: "Thunderbox"	TV Behind the Scenes	Miami 2002

camera / sound / grip experience

Camera Assist	"I'm Loving It" McDonal'ds Campaign	McDonald's Commercial	Miami 2004
Camera Assist	"Quinces" Jennifer Lopez Project	HBO Documentary	Miami 2003
Sound / Locations	Callback Dir: William Bilowit	Independent Feature Length Film	Los Angeles 2004
Grip / A/V	Black & White New Years 2002 Party	Puff Daddy New Years Party	Miami 2002
Swing Grip	Just One Kiss	Independent Feature Length Film	Miami 2000

special skills

Languages: Spanish/English, basic Italian. Proficient in Mac OS and Windows, Acrobat, Office, Photoshop, Final Cut Pro. Final Draft, iStopMotion. Working knowledge of: Illustrator, After Effects, Processing, Arduino. Learning: Flash, WordPress. Computer/hardware friendly. General know-how in lighting, audiovisual equipment and concepts, graphic design / digital photography. Comfortable editing for film or video. Owner/operator Canon GL1.

[references available upon request]